

# EBSCOhost Databases

## PROFESSIONAL DEVELOPMENT COLLECTION (PDC)

### *What is PDC and what can it do for you?*

- One of several **EBSCOhost** online databases available to all UGDSB staff through the Terry James Resource Library's website ([library.ugdsb.on.ca/terryjames.html](http://library.ugdsb.on.ca/terryjames.html))
- Highly specialized collection of electronic information designed for educational administrators, teachers and researchers
- Ability to search from home or school using any computer that has Internet access (preferred browser versions are: Netscape 4.7 or higher, or, Microsoft Internet Explorer 5.0 or higher)
- The most current issues of your favourite journal delivered direct to your inbox
- Ongoing searches and notification of the latest articles on your current research topic

### *What does PDC include?*

- Access to over 700 educational journals, **550 of which are full-text** including more than 350 peer-reviewed titles
- Access to over 200 educational reports, primarily from the US Department of Education
- Wide range of topics from curriculum applications to pedagogical theory and practice

### *How to access PDC*

- Go to: [library.ugdsb.on.ca/terryjames.html](http://library.ugdsb.on.ca/terryjames.html)
- Select **EBSCOhost Databases**
- UserID: *please contact the Terry James Resource Library for id & password*
- Password: *519.766.9582 x.301 or terryjames.library@ugdsb.on.ca*
- Click **Login** or press **Enter**
- Select **Professional Development Collection**, or
- Select **Search other EBSCOhost databases** to access more collections.
- Check one or more databases you wish to search and select **Continue**

## How to do a topic search in PDC

- At the PDC main search screen below, enter the terms in the **Find** box:

The screenshot shows the PDC search interface. At the top, there is a search bar with the text "principals instructional leadership" and buttons for "Search" and "Clear". Below the search bar, there is a "Search Tips" link and a "Folder is empty." message. The main search results area is divided into two sections: "Limit your results:" and "Expand your search to:". The "Limit your results:" section includes options for "Full Text" (checked), "Scholarly (Peer Reviewed) Journals" (unchecked), "Publication" (text input), "Published Date" (Month and Year dropdowns), "Number Of Pages" (text input), and "Articles With Images" (None Applied dropdown). The "Expand your search to:" section includes options for "Also search within the full text of the articles" (checked) and "Automatically 'And' search terms" (unchecked). Both sections have "Limiters | Expanders" and "Reset" buttons.

- The sample search terms (*principals, instructional, leadership*) will be searched in the abstract section of the citation only
- The default search is **Basic Search**. This usually yields the lowest number of hits (sometimes no hits at all)
- To increase your result, within the **Expand your search to:** section, check the **Also search within the full text of the articles** box and click **Search** again, or,
- For more detailed information, click on **Search Tips**.
- The truncation symbol is the **\*(asterisk)**. For example, if you enter the word *leader\**, you will also get *leaders* and *leadership*.
- You may limit your topic or name search to a specific magazine by entering the title in the **Magazine** field. If you do not enter a date, it will search all issues of the magazine that are in the EBSCO database.
- At the **Search Results** screen below, any title that is underlined is a hyperlink that will take you to the full-text of the article (except for those that contain abstracts only). If both **HTML** and **PDF** formats are available, keep in mind that **PDF** contains pictures, graphical images, etc. and will, therefore, take longer to display on your screen
- Some current issues of magazines (e.g., *Educational Leadership*) are available in **PDF** format only. They become available on **HTML** after a few months.

Searched: Professional Development Collection for *principals instructional leadership*

[Database Help](#)

Find:

[Search Tips](#)

[Folder is empty.](#)

[Limiters set](#)

[Refine Search](#) [Results](#) To store items added to the folder for a future session, [Sign in to My EBSCOhost](#)

◀ 1 to 10 (of 10) ▶ Pages: 1 Sort by:  [Add \(1-10\)](#)

1. <a href="#">Teacher collaboration: good for some, not so good for others.</a> By: Johnson, Bruce. Educational Studies (Carfax Publishing), Dec2003, Vol. 29 Issue 4, p337, 14p; DOI: 10.1080/0305569032000159651; (AN 12252507) <b>Notes:</b> This title is not held in the Terry James Library. <a href="#">PDF Full Text</a> (93K)	<a href="#">Add</a>
2. <a href="#">Leading Educational Change: reflections on the practice of instructional and transformational leadership.</a>	

- Double-click on the title of the article and the following screen will display:

Formats: [Citation](#) [PDF Full Text](#) (93K)

<b>Title:</b>	<a href="#">Teacher collaboration: good for some, not so good for others.</a>
<b>Authors:</b>	<a href="#">Johnson, Bruce</a>
<b>Source:</b>	<a href="#">Educational Studies (Carfax Publishing)</a> ; Dec2003, Vol. 29 Issue 4, p337, 14p
<b>Document Type:</b>	Article
<b>Subject Terms:</b>	<a href="#">SCHOOL employees</a> <a href="#">EDUCATORS</a> <a href="#">SCHOOLS</a> <a href="#">TEACHERS</a> <a href="#">COOPERATIVENESS</a>
<b>Geographic Terms:</b>	<a href="#">AUSTRALIA</a>
<b>Abstract:</b>	This paper examines the outcomes of four Australian schools' efforts to promote greater collaboration between teachers in each school. Teachers' responses to questions about the nature and extent of collaboration they experienced at school revealed that teaming arrangements were in place in the four schools studied. Collaborative ways of working helped most teachers feel better about themselves and their work, and provided them with opportunities to learn from each other. However, a minority of teachers were negative about the new teaming arrangements claiming that the changes had led to an increase in their workloads, a loss of professional autonomy, and the emergence of damaging competition between teams for resources, recognition and power. The paper concludes with a call for further micropolitical work that problematises apparently self evident 'goods' like teacher collaboration. [ABSTRACT FROM AUTHOR]

- any term or phrase that is underlined is a hyperlink that will take you to more articles on the same subject, by the same author, or from the same magazine issue
- Articles can be printed, emailed or saved to a file

## How to browse a magazine in PDC

- At the PDC main search screen below, enter the title in the **Magazine** field and select a **Date Published**

EBSCO Research Databases | [New Search](#) | [View Folder](#) | [Preferences](#) | [Help](#) | [Exit](#)  
TERRY JAMES RESOURCE LIBRARY

[Sign In to My EBSCOhost](#) | [Basic Search](#) | [Advanced Search](#) | [Choose Databases](#) | [Select another EBSCO service](#)

Database: Professional Development Collection  
[Database Help](#)

Find:

[Search Tips](#) [Folder is empty.](#)

Refine Search | Results

Limit your results: [Limiters](#) | [Expanders](#)

Full Text

Scholarly (Peer Reviewed) Journals

Publication

Published Date  Yr:  to  Yr:

Number Of Pages

- Click on the **Search** box and you will get a list of the September 2002 articles of **Educational Leadership** in the correct page order. If you do not input a date, the most current issue will display.
- As an alternative, you can also select the **Publications** tab to bring up an alphabetical title list.
- Enter the title in the **Browse publications** field and click on **Browse** to go to the exact title, or
- Click on a **letter of the alphabet** to choose from a listing of all the titles starting with that particular letter

## Sign In to My EBSCOhost

This is the area where you can save articles for future use or create alerts to be delivered to your personal email address.

- At the main search screen click on **Sign in to My EBSCOhost**
- Click on **I'm a new user** to set up an account

- Make sure **Personal Account** is selected.

- Enter your information and **submit**
- Click **OK** to sign in. You will then be returned to the main search screen.

## EBSCO Alerts

*How would you like to have the latest issue of your favourite journal delivered direct to your inbox?*

*Doing research? The latest journal articles on your current topic can also be delivered to your personal email.*

Alerts sent directly to your personal email address can be set up by journal title or search topic.

### Setting up a Journal Alert

- At the PDC or CRC main search screen click on **Sign in to My EBSCOhost**
- **Login**
- You will then be returned to the main search screen
- Click on **Publications**
- Select the **Magazine** you are interested in from the **Publications** list and click on it
- At the **Publication Overview** screen click on **Journal Alert**

The screenshot shows the EBSCOhost interface. At the top, there is a navigation bar with the EBSCOHOST logo, 'Research Databases', and links for 'New Search', 'View Folder', 'Preferences', 'Help', and 'Exit'. Below this is a green navigation bar with buttons for 'Basic Search', 'Advanced Search', 'Choose Databases', 'Select another EBSCO service', 'Sign In to My EBSCOhost', 'Keyword', 'Subjects', 'Publications', and 'Indexes'. The main content area shows 'Database: Professional Development Publications - Hier.' and a 'Back' link. A 'Publications' tab is active, showing 'Folder is empty.' and navigation links for 'Previous Record' and 'Next Record'. The 'Journal Alert' link is highlighted. Below this, there is a table with two columns: 'Publication Details for "Educational Leadership"' and 'All Issues'. The 'All Issues' column lists years from 2004 down to 1993, each with a '+' sign and a link.

Publication Details for "Educational Leadership"	All Issues
<b>Title:</b> Educational Leadership	<a href="#">+ 2004</a>
<b>ISSN:</b> 0013-1784	<a href="#">+ 2003</a>
<b>Frequency:</b> 8	<a href="#">+ 2002</a>
<b>Price:</b> 36.00	<a href="#">+ 2001</a>
<b>Publisher:</b> Association for Supervision & Curriculum Development; <a href="http://www.ascd.org/frameedlead.html">http://www.ascd.org/frameedlead.html</a>	<a href="#">+ 2000</a>
<b>Subject(s):</b> Education	<a href="#">+ 1999</a>
<b>Description:</b> Articles presenting a variety of viewpoints aimed at leaders in elementary, middle and secondary education, those interested in curriculum, instruction, supervision and leadership in schools.	<a href="#">+ 1998</a>
	<a href="#">+ 1997</a>
	<a href="#">+ 1996</a>
	<a href="#">+ 1995</a>
	<a href="#">+ 1994</a>
	<a href="#">+ 1993</a>

- Select **length of time** for the alert to run (i.e., one month, one year, etc.)

## Journal Alert



Enter information in the fields below. An e-mail notification will be sent each time a new issue is made available on EBSCOhost for the following journal: *Educational Leadership*.

Name	Educational Leadership
Date Created	7/27/2004
Database:	Professional Development Collection
Run Alert for	One Year
E-mail Properties	<p>E-mail Address (please separate e-mail addresses with a semicolon)</p> <input type="text"/> <p>Subject</p> <input type="text"/> <p>Title</p> <input type="text" value="EBSCOhost Alert Notification"/>

- Under **Email addresses** key in the address(s) to be alerted.
- In the **Subject** box type the name of the **Magazine**. This will appear as the subject line of the email.
- Make changes to email format as needed.
- **Save**. You will return to the publications screen where **Journal Alert set** is indicated under **Journal Alert** if the set up has been completed successfully.
- Click on the **back** browser to return to the publications list. At this point you can create another alert, search a topic or sign out of **My EBSCOhost** and exit.

**EPTECH@epnet.com** will send a notification of the alert to the email addresses listed.

## Setting up a Search Alert

- At the main search screen click on **Advanced Search**
- Key in your search topic and then select limiters from the list shown
- When completed click on **Search**
- At the results screen click on **Search History / Alerts** tab
- At the Search History / Alerts screen click on **Save Searches / Alerts**
- Give the search a name. This will show in the subject line of the email. Description is optional
- At **Save search as** make sure **Alert** is selected
- Choose from options (i.e., frequency, etc.)
- Under **Email addresses** key in addresses to be alerted.
- In the subject box give the search a name. This will appear as the subject line of the email.
- Make changes to email format as needed.
- **Save**. You will return to the Search History screen where you can choose another database or topic to search or sign out of **My EBSCOhost** and exit.

**EPTECH@epnet.com** will send a notification of the alert to the email addresses listed.